



## Finance Council

***Meeting Agenda***  
***July 28, 2004***  
***2:00 p.m.***

### **1) Organization of Council**

- a) Composition of council
  - i) Representation of all Secretariats
  - ii) Representation of small, medium and large agencies
  - iii) Areas represented (finance, accounting, procurement, ??)
- b) Sharing information within Secretariats
- c) Structure and frequency of meetings
  - i) Meetings of main council
  - ii) Meetings of subgroups
    - (1) Subgroups of small, medium and large agencies
    - (2) Subgroups organized by topic
- d) Availability of large agencies during their transition months
- e) Future meetings dates and times
- f) Providing substitutes to meetings

### **2) Topics for future discussion**

- a) Topics to be discussed by the main Council
- b) Topics to be discussed by Subgroups